



# Board of County Commissioners Agenda Request

**2Z**  
Agenda Item #

**Requested Meeting Date:** 12/13/2022

**Title of Item:** FRF Request - HHS IT/Computer Equipment

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Carli Goble	<b>Department:</b> HHS
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<b>Presenter (Name and Title):</b> Carli Goble	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Aitkin County Health and Human Services is requesting \$35,250 from Fiscal Recovery Funds (FRF) to cover IT/Computer equipment expenses during the 2022 budget year. This transfer was approved in the 2022 budget.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Approved transfer of Fiscal Recovery Funds to Health & Human Services for IT/Computer Equipment

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*

This transfer of funds was included in the approved 2022 budget.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 13, 2022

By Commissioner: xx

**20221213-0xx**

**Coronavirus Fiscal Recovery Fund Transfer**

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the Coronavirus Relief Fund account to the Health & Human Services fund. Monies to be transferred from the Coronavirus Relief Fund as given below. Purpose of this transfer is to cover the computer equipment expenses incurred for remote work responding to the COVID-19 pandemic.

Transfer from Coronavirus Relief Fund – Fund 22

Computer Equipment                      \$35,250

Total to Health & Human Services – Fund 05                      \$35,250

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 13th day of December 2022**

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Jessica Seibert  
County Administrator

# Aitkin County Fiscal Recovery Funds

## **Strategic Investment Project**

Project Identification: [Project Name]

Funding amount: [Funding amount]

Project Expenditure Category: [Category number, Category Name]

### Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*
  
- **EC 1.8 \$35,250:** HHS purchased IT equipment i.e. laptops for staff to continue to work remotely to help mitigate the spread of COVID-19, computer equipment costs incurred from 01/01/22-11/30/22.
  
  
  
  
  
  
  
  
  
  
- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.*
  
  
  
  
  
  
  
  
  
  
- **EC 1.8 \$35,250:** (see attached computer/IT equipment IFS report, detailed invoices are available upon request) Health & Human Services is requesting \$35,250 as approved during 2022 budget preparation.

**Table of Expenses by Expenditure Category**

	<b>Category</b>	<b>Funding Requested for Project</b>	<b>Funding Approved for Project</b>
<b>1</b>	<b>Expenditure Category: Public Health</b>		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	\$35,250	
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
<b>2</b>	<b>Expenditure Category: Negative Economic Impacts</b>		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	<b>Expenditure Category: Revenue Replacement</b>		
6.1	Provision of Government Services		
7	<b>Administrative and Other</b>		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; Carli Boble

Date; 12/06/2022

Reviewed by Economic Development Coordinator;

Signature; [Signature]

Date; 12 / 07 / 2022

Approval by County Administrator;

Signature; Jessica Seibert

Date; 12 / 07 / 2022

*(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)*

AccountNumber	VENDORNAME	VENDORNUMBER	AUDITDATE	RECORWARNRBR	AMOUNT	TRANSDSCRIPTION	INVOICENUMBER	SERVICESTARTDATE	SERVICEENDDATE
05-430-700-4800-6485	Dell Marketing L.P.	1333	2/25/2022 0:00	87413	2,720.80	DELL LAT 5520 & DOCK (TL, JH)	10543129593	12/10/2022 0:00	12/10/2022 0:00
05-400-410-0413-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	1,587.77	DELL LAT 5520 & DOCK (ES)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-400-440-0410-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	3,175.54	DELL LAT 5520 & DOCK (HC, NI)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-420-600-4800-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	6,351.08	DELL 5520&DOCK (LB,JG,DJ,CH)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	4,763.31	DELL 5520 & DOCK (JA,BC,RP)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-430-700-4800-6480	AMAZON CAPITAL SERVICES	9608	4/1/2022 0:00	7372	256.92	SS-PLANTRONICS HEADSET (KH)	14KR-Y6DL-TGFG	3/6/2022 0:00	3/6/2022 0:00
05-430-700-4800-6485	Bremer Bank (Elan ACH)	5462	4/28/2022 0:00	7526	199.99	Amazon.com; Monitor			
05-400-440-0410-6485	Amazon Business	9561	4/29/2022 0:00	7478	5.11	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	4/29/2022 0:00	7478	12.04	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-420-600-4800-6485	AMAZON CAPITAL SERVICES	9608	4/29/2022 0:00	7479	17.95	IM-SPEAKERS (KM)	1FTN-K3JG-7HRR	4/18/2022 0:00	4/18/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	4/29/2022 0:00	7478	19.33	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-400-440-0410-6485	Bremer Bank (Elan ACH)	5462	6/9/2022 0:00	7719	149.95	B&H Photo - Conference Speaker	893540170	5/22/2022 0:00	5/22/2022 0:00
05-400-440-0410-6480	AMAZON CAPITAL SERVICES	9608	6/10/2022 0:00	7675	42.48	PH-PLANTRONICS ADAPTER (EM)	1Y9W-67V6-QP33	5/29/2022 0:00	5/29/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	7/8/2022 0:00	7869	449.00	PH-PLANTRONICS HEADSET (EM)	1MDF-XV19-94X9	6/3/2022 0:00	6/3/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	7/12/2022 0:00	7922	391.52	IM-HP PRINTER L1 M404DN (UG)	1GK4-I6L3-CXG6	6/27/2022 0:00	6/27/2022 0:00
05-430-700-4800-6480	Bremer Bank (Elan ACH)	5462	8/18/2022 0:00	8037	95.39	Staples - Dymo LabelWriter 550	IHWV-CNQK-YC7F	7/29/2022 0:00	7/29/2022 0:00
05-400-440-0410-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	150.50	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-400-440-0410-6485	AMAZON CAPITAL SERVICES	9608	9/2/2022 0:00	204312	149.99	PH-HEADSET (LP)	311235483	8/12/2022 0:00	8/12/2022 0:00
05-420-600-4800-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	354.75	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-430-700-4800-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	569.75	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-400-440-0410-6480	Amazon Business	9561	9/16/2022 0:00	8168	94.22	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-420-600-4800-6480	Amazon Business	9561	9/16/2022 0:00	8168	765.80	PH-MONITOR/HEADSET (SD)	1TNX-FMVG-TW4K	8/21/2022 0:00	8/21/2022 0:00
05-400-440-0410-6485	Amazon Business	9561	9/16/2022 0:00	8168	222.08	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-430-700-4800-6480	Amazon Business	9561	9/16/2022 0:00	8168	356.67	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-400-440-0410-6485	Amazon Business	9561	9/30/2022 0:00	8214	51.24	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-400-440-0410-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	419.62	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	9/30/2022 0:00	8214	120.77	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-420-600-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	4,495.92	IM-DELL LATITUDE (DJ, WW, DJ)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	9/30/2022 0:00	88927	989.10	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	9/30/2022 0:00	8214	193.96	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	1,588.56	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	5,994.56	SS-DELL LATITUDE (KK, M, J, M, R)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-400-440-0410-6480	Amazon Business	9561	10/14/2022 0:00	8272	(28.00)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-420-600-4800-6480	Amazon Business	9561	10/14/2022 0:00	8272	(66.00)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-430-700-4800-6480	Amazon Business	9561	10/14/2022 0:00	8272	(105.99)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	11/23/2022 0:00	8511	64.77	SS-(H) LOGITECH WEBCAM	1H63-M95N-YDIV	11/12/2022 0:00	11/12/2022 0:00